



**Lewistown JSEC**  
Meeting Minutes  
October 4, 2012

Prepared by Kristin Rutten, JSEC Coordinator

In Attendance

Oscar Cantu                      Roy Jones                      Kristin Rutten                      Karen Sweeney

Absent

Terri Hall (ill)                      Jeff Evans                      Steve Phillips                      Lauri Tognetti (ill)                      Stephen Taylor

Previous Month's Meeting Minutes

No quorum; to be approved at the next meeting.

Treasurer's Report

Kristin reported the balance on the most recent bank statement is \$3518.92. She also noted that Stephen called earlier in the week to report that his employer approved the donation of the Quickbooks software to the group, so he is in the process of getting that set up.

JSEC Coordinator's Report

Kristin announced that Lewistown Job Service now has a Facebook page, which can be found at <http://facebook.com/LewistownJobService>. (Please stop by and "Like" us!) She also reported that funding for the Incumbent Worker Training (IWT) program administered through the BEAR program has been expended for FY2013, so no new applications will be taken until the funding is replenished in July 2013, Legislature-willing. The IWT program helps small employers fund training for their staff through grant awards.

Job Service Report

Roy reported that recertification paperwork will soon be submitted for the One Stop Program administered by the Montana Workforce Investment Board. Locally, this is a partnership primarily between Job Service and HRDC. Other partners include SMDC. He also noted that Job Service's current job list has been ranging from the high 80s to the low 90s in the number of jobs available in the local area. There have also been several State positions listed in recent months, including several in the healthcare field because of the impending opening of the State infirmary in Lewistown.

Old Business

**New Member Recruitment:** Kristin introduced prospective member Karen Sweeney, one of two Regional Disaster Coordinators working for SMDC. Oscar said he has visited with realtor Sally Huber, who may join us at next month's meeting. Oscar suggested a different meeting time might support better attendance, so an email vote will be taken to determine next month's meeting time. Roy suggested the ideal number of committee members would be 9-12. We currently have 8 members. Karen indicated that she would be interested in returning and becoming an official member at the next meeting.

**Steve Beck Seminar:** Kristin reported she has visited with Steve Beck, who said he is definitely interested in returning to our area to do another seminar. The best timing for him would likely be March or April 2013, which he'd like to solidify in early January so that he can recruit other Montana sites for the same trip. He offered the same rate as his past visit - \$2500 for a half-day or \$4,000 for a full-day (usual rates are \$3500 & \$5000, respectively.)

Steve suggested we consider doing what other communities have done, which is offer the same half-day seminar twice – once in the morning, again in the afternoon – so that businesses could send half of their staff to one and half to the other without closing their doors for part of the day. He also indicated he would be interested in again providing a keynote address for local students, which he did the last time he was here without extra charge.

Steve provided a list of his seminar topic choices, which was shared at the meeting. Kristin said she had told him she would get back to him in November with our choice. Because of low meeting attendance, it was decided to send the seminar choices to members via e-mail and ask for them to reply with their top three prioritized choices. Kristin will assign points (1<sup>st</sup> priority, 3 points; 2<sup>nd</sup>, 2 points, 3<sup>rd</sup>, 1 point) and tally the results. Then the group will decide on its choice at the next meeting, based on the top three point-earners, to allow for an opportunity for discussion. ***Watch for this email in early November and please respond as soon as possible.***

Kristin will email Steve to let him know a decision will be coming following December's meeting.

#### New Business

No new business.

The meeting adjourned at 1:00 p.m. The next meeting is scheduled for Thursday, December 13th at a time to be determined via email vote. The meeting will be held at the Lewistown Job Service.